

(Letterhead)

_____, 2011

Bernard F. Reilly
President
Center for Research Libraries
6050 South Kenwood Avenue
Chicago, IL 60637-2804

Dear Mr. Reilly:

[Institution's name] is pleased to submit to the Center for Research Libraries Board of Directors this formal request for election as a Voting Member of the Center for Research Libraries, effective on [month], 2011.

[Institution's name], having received a copy, acknowledges and agrees to honor the terms stated in the CRL Bylaws, specifically Article III, Members, and Article XI, Dues and Service Charges. Moreover, [institution's name] will be enrolling through a special membership development program and acknowledges that the program requires a commitment to retain its CRL membership for a minimum of three years.

Sincerely,

[Signature, name, and title of authorizing official]